



**REVISED STANDARD FORM BIDDING DOCUMENTS
FOR
180497-Capacity Building & Skill Development of Students of Deeni Madaris**

Pre Bid Meeting:	2 nd September, 2025 at 11:30 AM
Last Date/Time for Submission:	19 th September, 2025 at 11:30 AM
Bid Opening Date/Time:	19 th September, 2025 at 12:00 PM

Senior Planning Officer
(Member)

Section Officer Dev
(Member)

Planning Officer-RA
(Member Cum-Secretary)

Audit & Account Officer
(Member)

Deputy Secretary Auqaf
(Member)

Additional Secretary
Auqaf (Chairman)

The Standard Bidding Documents (SBDs) have been revised in light of the decisions taken during the Pre-Bid Meeting held on 2nd September, 2025, at 11:30 a.m in the office of the Additional Secretary, Auqaf, Hajj, Religious and Minority Affairs Department, Government of Khyber Pakhtunkhwa.

AUQAF, HAJJ, RELIGIOUS & MINORITY AFFAIRS DEPARTMENT

Eidgah Complex, Charsadda Road, Peshawar, Khyber Pakhtunkhwa

Phone: 091-9223441 Fax: 091-9212620 Email: auqaf@kp.gov.pk

www.ahrma.kp.gov.pk

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Appendix – 1: TENDERER’S UNDERTAKING COVERING LETTER50

Subject PROPOSAL FOR PROVISION OF SERVICES UNDER ADP SCHEME NO. 180497-CAPACITY
BUILDING & SKILL DEVELOPMENT OF STUDENTS DEENI MADARIS50

APPLICABILITY OF KHYBER PAKHTUNKHWA PUBLIC PROCUREMENT OF GOODS, WORKS AND SERVICES RULES, 2014.

This Tender Process will be governed by the Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014 as amended from time to time and instructions of the Government of Khyber Pakhtunkhwa received during the execution of the scheme.

Important Note:

Bidders must ensure that they submit all the required documents indicated in the Tender Documents without fail. Tenders received without undertakings, valid documentary evidence and supporting documents and in the manner for the various requirements mentioned in the Tender Documents are liable to be rejected at the initial stage. The data sheets, valid documentary evidences for the critical components as detailed herein after should be submitted by the Tenderer for scrutiny. The Bidders are required to read the Tender Document and applicable laws and submit any objection thereof in writing in the Pre-Bid meeting failing which no objection shall be entertained regarding the terms and conditions of the Tender Document and the Tender Process at the later stage.

1. **Introduction**

The Capacity Building & Skill Development of Deeni Madaris Students and Teachers in the context of the Auqaf, Hajj, Religious & Minority Affairs Department of Khyber Pakhtunkhwa (KP) is a crucial initiative for improving the quality of religious education, expanding employment opportunities, and fostering a more inclusive, modern approach to religious affairs. The students and teachers of Deeni Madaris play a pivotal role in the religious, social, and cultural fabric of society, and equipping them with relevant skills and knowledge is vital for their personal development as well as for society at large.

Auqaf, Hajj, Religious & Minority Affairs Department is planning to procure services Bidder for implementation of various activities under ADP scheme “180497-Capacity Building & Skill Development of Students Deeni Madaris” (Details provided in the **Annexure-I**).

2. Instructions to the Bidder

The following are general requirements for the vendors:

1. Bidder must provide all the services as per requirement of the project implementation otherwise penalty will be imposed in light of the tender document and KPPRA Rules, 2014.
2. Payment would be made as per terms & conditions of Contract Agreement.
3. All due taxes would be deducted from payments, as per applicable Govt. rules.
4. Bidder must quote rates inclusive of all taxes.
5. The procuring entity may offer for re-bidding in case the proposal does not satisfy its professional requirements.
6. The procuring entity may reject any proposal that is vague (In terms of financial proposal) or does not adhere to these instructions.
7. Each bidder can only submit one offer/quote.
8. The request for quotation is non-transferable.
9. Bidders must quote for the entire tender and section wise quotation will not be considered. Bidders must quote for all the items in a section otherwise the bid will be considered as non-responsive.
10. The bid should be on the name address and contact details of the addresses and the addressors.
11. Arbitration, in case of any dispute/disagreement arising out of contract execution, which cannot be settled between the two parties (procuring entity and bidder), shall be governed as per Rules of Government of Khyber Pakhtunkhwa.
12. The quotation must carry the authorized signatures of the representative of the vendor.
13. The proposals should be in accordance with enclosed requirements.
14. Bid validity must be for 90 days.
15. Collusion between the bidder is strictly prohibited. Any bidder / group of bidders found involved in creating a cartel or any other collusion arrangement against the interest of the project/government, will be blacklisted and debarred.
16. The bidder/ proponent must submit the proposals through EPADS and as per specified procurement method "Single Stage –Two Envelopes Method.
17. Bidders are required to quote their rates on the given format as per Annexure-II

3. Bid Currency

Price/Cost of the Bid should be quoted in Pakistani Rupees only and Payment shall be made in

Pakistani Rupees only.

4. Letter of Authorization

A letter of Authorization(s) from the Board of Directors or Managing Director of the Bidder organization authorizing the Bid submitting authority or a Power of Attorney should be submitted in the Technical Proposal. The Bids received without the Letter of Authorization or Power of Attorney will be rejected.

5. Bid Preparation and Submission

Bidders should examine all Instructions, Terms and Conditions and Technical Specifications as given in the Bid Documents. Failure to furnish information required in the Bid Documents or submission of Bidders not substantially responsive or viable in every respect will be at the Bidder's risk and may result in rejection of the Bid. Bidders should strictly submit the Bid as specified in the Bid Documents, failing which the Bidder will be held as non-responsive and will be rejected.

The Bid shall be addressed to "The Additional Secretary, Auqaf, Hajj, Religious and Minority Affairs Department, Khyber Pakhtunkhwa. The Bidders or their authorized persons shall fill, sign and stamp all pages of Bid Document. The Procuring Entity will not be responsible for the errors committed in the Bids by the Bidders.

6. Technical Proposal

1. The Technical Proposal will enable the Procuring Entity to evaluate whether the Bidder is technically competent and capable of executing the order. Only those Bidders which are eligible and qualify in the Technical stage will be called for the Financial Proposal opening. The Financial Proposals of Bidders who failed in the Technical stage will not be opened.
2. The Technical Proposal should strictly NOT contain any Price/Cost indications as such otherwise the Bid will be rejected.
3. Any alterations, deletions or overwriting will be treated as valid only if they are attested by the full signature of the authorized person.

7. Financial Proposal

1. All the Price items as asked in the Tender Documents should be filled in the Financial Proposal format as given in the Tender Documents. The prices quoted shall be in PAK RUPEES only. The Tender is liable for rejection if Financial Proposal contains conditional offers or partial offers.
2. The cost quoted by the Bidder shall include cost and expenses on all counts i.e. cost of the activities, transportation, Hall Charges, promotion, manpower, supervision, administration, overheads, travel, lodging, boarding, cost of outstation expenses etc.
3. The Financial Proposal will be for the whole project and shall include breakup of the total and unit cost of each activity etc.

4. The Financial Proposal of the Bidder shall also include the Price breakup of taxes/duties. All taxes / duties as applicable shall be responsibility of the Bidder. If any exemption is obtained by the bidder, the same shall be adjusted accordingly in the final price of successful Bidder.
5. The cost quoted by the Bidder shall be kept bid and unchanged for a period specified in the Tender Documents from the date of opening of the Tenders. The Bidder shall keep the price bid/unchanged during the period of validity including the period of extension of time if any, however any Escalation of cost will be dealt as per Law / Rules of the Government. The Bidders should particularly take note of this factor before submitting the Tenders.

8. Governing Rule

The Bidding Process will be governed by the Khyber Pakhtunkhwa Procurement of Goods, Works and Services Rules, 2014 as amended from time to time and instructions of the Government of Khyber Pakhtunkhwa received during the execution of the project. The method of procurement as per Rule 23(b) will be quality and cost based selection (QCBS).

9. General Conditions: -

1. Auqaf, Hajj, Religious & Minority Affairs Department shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. At any time before opening of Technical Proposal to the deadline for submission of bids, Auqaf, Hajj, Religious and Minority Affairs Department Khyber Pakhtunkhwa may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
3. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
4. Auqaf, Hajj, Religious and Minority Affairs Department Khyber Pakhtunkhwa Peshawar may accept or reject any or all of the bids under KPPRA Rules, 2014.
5. Non-Provision of mandatory documents mention in these SBDs shall lead to disqualification of the bidder / quoted items.
6. Bid document and required documents must be submitted in Hard Tap binding, Bids in the Clip or box file will not be allowed
7. The Procuring Entity, at any stage of the procurement proceedings, having credible reasons for or prima facie evidence of any defect in Bidder's capacities may require the Bidder to provide information concerning their professional, technical, financial, legal, or managerial competence.
8. The Procuring Entity has the right to inspect the premises of bidder to inspect the setups ensuring proper after sales services, documents mentioned in technical bids and any other relevant details. Premises (office) of bidder shall be insured through ownership/or Rent agreement.

9. The Unit price quoted by the bidder shall be inclusive of all taxes. The benefit of exemption from or reduction in the GST or other taxes shall be passed on to the P.E.
10. Different prices offered for a single item by the same bidder shall be considered as alternate bid and shall be non-responsive.
11. All reservations in SBDs shall be submitted in writing in the pre-bid meeting by authorized person/representative of the bidder.
12. Bidder/contractor must complete/deliver the services within the time period mentioned in Contract Agreement.

10. Documents Required

The bidder eligible to apply are required to submit the following documents with their bidding proposal:

1. Complete Profile of Bidder
2. Profile of Staff
3. Valid registration documents and registration with FBR & Khyber Pakhtunkhwa Revenue Authority.
4. Proof of legal Status of the bidder.
5. Exact & Complete Address and contact numbers of the office(s) of the bidder.
6. Proof of the Past experience in the relevant field.
7. Contract Agreements and Project Completion certificates already completed contracts.
8. Affidavit, on judicial stamp paper & duly attested by the Oath Commissioner, to the effect that the:
 - 8.1. Bidder is not blacklisted from any government agency.

11. Blacklisting of Defaulted Bidder/Contractor

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process.

1. Consistent failure to provide satisfactory performances.
2. Found involved in corrupt/fraudulent practices.
3. Abandoned the place of work permanently.

Conditions for debarment of Defaulted Bidder/Contractor

1. Failure or refusal to accept Work Order / Services order terms.
2. Did not make activities as per Contract Agreement:

3. Did not fulfill contractual obligations as per contract.
4. Non Execution of work as per terms & conditions of contract.
5. Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
6. Persistent and intentional violation of important conditions of contract.
7. Non-adherence to quality of services despite being importunately pointed out.
8. Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Procuring Entity (P.E).

12. Procedure for blacklisting and debarment

1. Competent authority of (P.E) may on information, or on its own motion, issue show cause notice to the bidder.
2. The show cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter based on available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

13. Redressing of Grievances

The Procuring Entity shall constitute a committee by the competent authority with proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.

1. Any bidder feeling aggrieved by any act of the Procuring Entity chaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.

2. The grievance redressal Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the Bidder officer within the prescribed period.
3. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

14. Award of Contract:

Contract shall be confirmed through a written agreement signed by the successful bidder and the P.E duly attested by the Oath Commissioner/Notary Public.

15. Payment:

1. Payments will be made as per terms & conditions mentioned in the Contract Agreement.
2. The Vendor submits manually signed invoice in triplicate certifying that Services delivered is in accordance with the contract.
3. Payment shall be made after approval / recommendation of Monitoring Report.
4. Deliverables Receiving Report (in original) signed by the Authorized Representative of Procuring entity in acknowledgement of having received all deliverables in accordance with the Work Order/Contract Agreement.
5. Authenticated sales tax invoice in original as prescribed in the Sales Tax Act 1990 (where applicable).
6. Valid Income Tax Exemption Certificate (otherwise Income Tax at current applicable rates shall be deducted from the invoice). (Where applicable).
7. National Tax Number.
8. Sales Tax Registration Number/KPRA Registration.
9. Certificate in original issued by any one of the Independent Inception (where applicable).
10. Bank Account Number and Branch.
11. Recovery of all applicable taxes at source should be made as per rules.

16. OBLIGATIONS AND OPTIONS IN CASE OF NON- FULFILMENT OF CONTRACTUAL OBLIGATIONS BY THE BIDDER

1. The Bidder shall perform services in accordance with recognized standards, applicable laws and regulations.
2. The Bidder shall appoint a focal person who shall coordinate with procuring entity at all times during the execution of the project (representing bidder /organization). The Project

Coordinator shall have the qualifications as may be agreed between the client and the bidder.

3. The Bidder shall carry out the services with due diligence and efficiency and in conformity with sound practices.
4. The Bidder shall act at all times so as to protect the interests of the Client and shall take all reasonable steps to keep all expenses to a minimum consistent with sound economic and other practices.
5. The Bidder shall furnish the Client such information relating to the Services as the Client may from time to time reasonably request.
6. Except with the prior written approval of the Client, the Bidder shall not assign or transfer the Agreement for Services or any part thereof nor engage any other independent supplier or sub- contractor to perform any part of the services without prior consent of the P.E.
7. The Bidder agrees that no proprietary and confidential information received by the supplier from the Client shall be disclosed to a third party unless the supplier receives written permission from the Client to do so.
8. Procuring entity may take any of the following actions if after the placement of the Work Order the Vendor fails to deliver the services within the prescribed period, according to the requirements, quantities and other terms and conditions given in the Work Order/Contract agreement: -
 - i. Recovery from the Vendor as stipulated in the relevant work order/contract agreement, equivalent to 0.067% per day (2% per month) of the total value of contract in case of failure to deliver as per agreed timelines, provided that the total penalty shall not be imposed beyond maximum of 10% of the total contract value.
 - ii. Services from any other source, at the risk and cost of the Vendor, the services not delivered or other services of equivalent requirements, without canceling the Work Order/contract agreement.
 - iii. Cancel the Work Order/Contract Agreement at Vendor's risk and cost. In such case, procuring entity reserves the right to take any action against Vendor which it may deem fit under the circumstances including the blacklisting of the Bidder; or
 - iv. Recover any consequential losses/damages incurred by procuring entity by withholding any or all amounts otherwise due to the Bidder against this or any other Work Order/Contract.

17. Terms & Conditions

1. The bidder should provide the details of the services / activities.

2. The Contractor should provide Performance Guarantee as per KPPRA Rules.
3. If the project is not completed within the period mentioned in the contract agreement, penalty 0.067% per day (2% per month) and beyond 60 days the penalty will be charged @ of 1% of the Contract value.
4. The bidder must register with Income / Sales Tax Department, reflected as Active Taxpayer list of FBR supported by income tax returns of last three years.
5. The bidder shall provide and undertaking that the bidder has not been declared blacklisted by any Government / Semi-Government institutions.
6. The P.E may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

18. Invitation for Bids

For the Hiring of Service Provider for various activities under ADP scheme namely “180497-Capacity Building & Skill Development of Students of Deeni Madaris”

1. Sealed bids are invited from registered Service Provider also registered with the Khyber Pakhtunkhwa Revenue Authority & Federal Board of Revenue (FBR) for the Procurement of services for the project activities under ADP scheme “**180497-Capacity Building & Skill Development of Students Deeni Madaris**” on Single Stage – Two Envelopes Procedure through e-pak acquisition and disposal system (E-PADS).
 2. Tender documents containing bidding procedure, terms & conditions, scope of work and other specifications can be downloaded from E-PADS official website of KPPRA and Auqaf Department.
 3. Sealed bids should be submitted latest by on or before **19th September, 2025, at 11:30 AM** along-with earnest @ of 2% of the total bid cost in the form of Call Deposit Receipt (CDR)/Bank Draft in favor of, Additional Secretary, Auqaf, Hajj, Religious & Minority Affairs Department.
 4. Bids will be opened on **19th September, 2025, at 12:00 PM** in the presence of interested bidders or their authorized representatives, if any, in the office of Additional Secretary, Auqaf, Hajj, Religious & Minority Affairs Department, Eidgah Complex, Charsadda Road, Peshawar, at the stipulated time.
 5. Pre-bid meeting will be held at **11:30 AM on 2nd September, 2025** in the office of Additional Secretary, Auqaf, Hajj, Religious & Minority Affairs Department, Eidgah Complex, Charsadda Road, Peshawar, at the stipulated time.
 6. Clarification/information (if any) may be obtained on any working day during office hours. No query will be entertained at the time of bid opening.
-

ADDITIONAL SECRETARY

Auqaf, Hajj, Religious & Minority Affairs Department
Eidgah Complex, Charsadda Road, Peshawar
Ph. # 091-9223441 Fax # 091-9212620

19. Bid Data Sheet (Information for the Bidders)

1.	Procuring Entity	Auqaf, Hajj, Religious and Minority Affairs Department, Khyber Pakhtunkhwa
2.	Name of Tender	For the Hiring of Service Provider for various activities under ADP Scheme “ 180497-Capacity Building & Skill Development of Students Deeni Madaris ”.
3.	Tender Document available place	E-PADS official website of KPPRA and Auqaf Department.
4.	Place of Executions	Khyber Pakhtunkhwa
5.	Eligibility of the Bidders	Joint venture/consortium for the project is not allowed.
6.	Bid Security /Earnest Money (EM)	The Bidder shall furnish, as part of its financial bid with an undertaking in technical bid that the bid security in shape of CDR is enclosed in financial bid in the name of Additional Secretary Auqaf, Hajj, Religious and Minority Affairs Department. The bidders shall furnish bid security of 2% with financial bid in the shape of Call Deposit Receipt (CDR) or Security Deposit Receipt (SDR) in the name of the Additional Secretary Auqaf, Hajj, Religious and Minority Affairs Department, Khyber Pakhtunkhwa Peshawar. Bid security shall be kept sealed in the financial proposal.
7.	Performance Guarantee	As per KPPRA Rules after issuance of Letter of Acceptance
8.	Tender Addressed to	Additional Secretary, Auqaf, Hajj, Religious and Minority Affairs Department
9.	Contact Number	091-9212366
10.	Time & Place for the pre-bid meeting	2nd September at 11:30 AM Office of the Additional Secretary, Auqaf, Hajj, Religious and Minority Affairs Department, Eidgah Complex, Charsadda Road, Opposite Irfan Hospital, Peshawar, Khyber Pakhtunkhwa.
11.	Due Date, Time, and place of submission of Tender Document	19th September, 2025 at 11:30 AM Office of the Additional Secretary, Auqaf, Hajj, Religious and Minority Affairs Department, Eidgah Complex, Charsadda Road, Opposite Irfan Hospital, Peshawar, Khyber Pakhtunkhwa.
12.	Date, Time, and Place of Technical Bid Opening	19th September, 2025 at 12:00 PM Office of the Additional Secretary, Auqaf, Hajj, Religious and Minority Affairs Department, Eidgah Complex, Charsadda Road, Opposite Irfan Hospital, Peshawar, Khyber Pakhtunkhwa.

13.	Date, Time, and Place of the Financial Proposals	Shall be intimated subsequently to Technically Qualified bidder
14.	Bidding procedure	Single Stage Two Envelope Rule of KPPRA Rules 2014
15.	Method of determining Best evaluated Bid	Highest ranking fair bid as per KPPRA Act 2012 and Rules, 2014
16.	Bid Price	Bid Price shall be inclusive of all Government duties, taxes & levies.
17.	Currency of Bid	PKR
18.	Bid validity period	90 days

20. Eligibility/ Qualification Criteria (Mandatory)

All bidders are requested to read the under mentioned checklist carefully and ensure that the following all requirements are met for preparation and submission of their bids:

S#	Requirements (Technical Bid)	Yes/No
1.	Certificate of Incorporation of bidder's showing its date of registration	
2.	Copies of:	
	i. Registration Certificate of the Service Provider Firms/Companies also registration Certificate with the Khyber Pakhtunkhwa Revenue Authority & Federal Board of Revenue (FBR)	
	ii. Income Tax Registration certificate and NTN details	
	iii. Proof that the bidder is an Active Tax Payer in KPRA and FBR	
3.	Service Provider Bidder Profile attached	
4.	Copies of Work Orders – Previous agreements with Public sector organizations etc. by Service Provider Bidder	
5.	Name, title, contact number and email address of the authorized representative provided	
6.	Affidavit regarding non-blacklisting of bidder.	
7.	Bid Security as demanded in the advertisement/invitation to bid is attached with technical proposal in original	
9.	Bid is submitted within due date and time	
10.	Bid is not conditional	
11.	Bid is addressed to Additional Secretary, Auqaf, Hajj, Religious & Minority Affairs Department, Eidgah Complex, Charsadda Road, Peshawar	
12.	All pages of bidding documents are properly signed and stamped.	
13.	Certificate at the end of bidding documents is signed and stamped	
14.	Read and understand all bidding documents and Terms and Conditions contained therein	
15.	Address and Contact No. of the bidder on the main (outer) is written	

S#	Requirements (Financial Bid)	Yes/No
1.	The envelope is properly sealed	
2.	No item of a package missed and rates of all items in a package quoted	
3.	No Erasing, cutting/overwriting made in the financial bid. If made, the same is properly signed & stamped as well as no calculation or arithmetic error is made (otherwise bid will be rejected)	
4.	Item-wise and grand total are quoted at the respective columns of the Form of Bid	
5.	Final Rates are quoted in PKR	
6.	Quoted Bids are inclusive of all taxes	
7.	Rates are quoted on the attached prescribed Form of Bid	
8.	Certificate at the end of bidding documents is signed and stamped	
Note: Bidder or Company must fill-up above mentioned checklist/table and attached copies of required documents with proper annexures along with tender documents. Non-compliance of the above, bids shall be considered as non-responsive.		

21. Technical Evaluation Criteria (70 Marks)

Evaluation Criteria for Evaluation of Bids Technical Bid: 70%

S#	Parameters	Detail	Marks	Remarks
1.	Physical Existence of Bidder (5 Marks)	Head Office in KP	05	Bidder having head office in KP shall be awarded 5 marks while Bidder having regional office shall be awarded 3 marks. The Committee shall physically verify the offices. The procuring entity will physically verify the office through Monitoring visits.
		Regional Office in KP	03	
2	General Experience (10 Marks)	1 Mark per year upto max. of 10 Marks	10	Bidder must have involved in relevant experience. Shall be calculated from the date of incorporation in the relevant field.
3	Past Performance relevant experience in last 10 years (20 Marks upto max of 5 Projects)	Above 100 Million	20	<p>Bidder must have Completed relevant projects supported by Contract Agreement and Completion Certificates with Public / Semi Govt. / Autonomous Bodies / Corporation. Experience shall be count on the basis of completion certificate only. Project without supporting documents i.e Completion Certificate and Contract Agreements will be awarded no marks. Only the 5 projects with the highest cost executed during the last 10 years will be considered, regardless of the total number of projects submitted by the bidder. Scoring criteria are mentioned below:</p> <ul style="list-style-type: none"> ▪ PKR 100 million or above → 4 marks per project ▪ Above PKR 50 million and below PKR 100 million → 3 marks per project ▪ Above PKR 10 million and below PKR 50 million → 2 marks per project ▪ Below PKR 10 million → 0 marks
		Above 50 million and below 100 Million	15	
		Above 10 million and below 50 Million	10	
4.	Permanent Management Staff Members (10 Marks)	10 Permanent Administration / Management Staff Members (Class-IV, Drivers are not included). (One mark per Employee upto max of 10 Marks)	10	Profile of permanent staff along with CVs supported by Contract Agreements & Payroll of Six Month (to be verified by Bank Statements). No marks will be awarded to Permanent Administration / Management Staff without CVs, Contract Agreements & Payrolls.
5.	Proposed Project Staff Members (10 Marks)	10 Proposed Project Staff (2 Event Managers/Coordinators, 2 Marketing & PR Manager, 2 Logistic Officers, 2 Finance or Account Officers and 2 Religious Scholars).	10	Bidder shall propose technical staff for execution of the project. Proposed project staff must have relevant experience and detailed profile/CVs of the proposed staff shall be submitted with Technical Proposal. (1) mark per person shall be awarded.

6.	Project Lead (5 Marks)	Project Lead	5	Project Lead must have 5 years relevant experience with at least Master Degree supported by CV, Contract Agreement and Payroll of last six months.
6.	Presentation (20 Marks)	Proposed Approach	5	Bidder shall be required to submit detailed presentation along with Technical Proposal.
6.1				
6.2		Proposed Methodology	5	
6.2		Proposed Work Plan	10	
7.	Financial Strength (10 Marks). Turnover in last 5 years	Above 300 Million	10	Audit Reports must be attached as Documentary evidence.
7.1		Above 250 upto 300 Million	6	
7.2		Above 200 upto 250 Million	4	
7.3		Below 200 Million	2	
8	Income Tax Returns (10 Marks)	Income Tax Returns in last 3 years	10	Income Tax Returns must be attached as Documentary evidence.

22. **Financial Criteria (30 Marks):**

Financial Bid: 30%

#	Parameters (Price)	Sub-Parameters	Total Marks
1		Lowest Price will get full marks. The formula to calculate the marks for the price submitted is: [Lowest Price (Fm)/Price of Bid under consideration (F)] x100 x 0.30	30

Total Marks (Technical Criteria + Financial Criteria): 100

Financial bids of only technically responsive bidders will be opened publicly at the time to be announced by the Procuring Agency. The Financial Bids of technically disqualified bidders will be returned unopened to the respective Bidders. After getting the financial score from the remaining 30 marks, the two scores will be combined to identify the best evaluated bid.

Merit Point Evaluation Methodology: Contract will be awarded to the best evaluated responsive bid which gets the maximum marks and becomes the highest ranking in the Combined Evaluation.

Technical Detail of Procurement

For the Hiring of Service Provider for various Activities

TERMS OF REFERENCE

Hiring of Services of a Company/Firm for arrangement of following activities under ADP scheme **“180497-Capacity Building & Skill Development of Students Deeni Madaris”**.

The successful bidder will have responsibility for preparation and management of all logistics, refreshment, accommodation and arrangements related to hosting a successful and professional conferences, training and events of highest standard, working closely with Auqaf, Hajj, Religious & Minority Affairs Department staff and Mutahida Ulema Board (MUB).

Scope of Work & Responsibilities:

The Service Provider, together with the Department staff and MUB will be responsible for ensuring all responsibilities listed below are completed. The scope of work, while outlined below is not limited:

S#	Service Description	Detail
1.	Hall Booking as per event, conference & training specification	It must match the event size, location accessibility, seating capacity, and technical requirements.
2.	Designing and conceptualizing complete event	A thematic and well thought out concept that the event communicates its purpose effectively, enhances visual appeal, and aligns with institutional values.
3.	Designing and dispatching invitations	Timely and professionally crafted invitations of the event and ensure that all intended participants are formally informed.
4.	Travel/Transport arrangement	Ensure timely and safe arrival of guests, speakers, and participants for smooth event execution.
5.	Room Booking for participants and guests	Accommodating out of stations participants and VIP guests, ensuring comfort and readiness.
6.	Stage Wooden Platform design & setup	A proper stage that provides clear visibility, hierarchy, and structure during panel sessions, speeches, and ceremonies.
7.	Structural Backdrop installation	Serve branding and visual identity of the event; in order to provide a professional ambiance and aesthetic background.
8.	Media Wall setup	For branding, photo ops, and official photography to enhance media engagement and visibility.
9.	Branding of Thematic Areas	Event identity across zones like registration, food area, exhibition spaces, etc.
10.	Branded Rostrum on Stage	Ensure that the speaker podium reflects event branding and enhances the visual appeal of on stage moments.
11.	Executive Lounges setup	A dignified waiting/meeting space for VIPs and senior guests.

S#	Service Description	Detail
12.	Pre-event Streamers (50)	Promote awareness before the event; aids in public visibility.
13.	Seating arrangement for participants	Ensure comfort and order to accommodate planned attendance.
14.	Panel discussion setup with Sofas	Comfortable, formal seating arrangements for speakers support panel discussions.
15.	Name Plates for speakers & guests	Identify speakers and adds a formal touch to the event protocol.
16.	Floral arrangements for head table & stage	Enhance decor and creates a welcoming, high-end ambiance.
17.	Directional Sign Boards inside/outside hall	Guide attendees and prevents confusion; important for crowd flow and accessibility.
18.	Sound System with Mics	Ensure clear communication to all attendees; different mic types cater to various speaker preferences and setups.
19.	Electrification & Backup Generator	Uninterrupted power supply, especially for sound, lighting, and air conditioning systems.
20.	Multimedia Projectors and Screens	Support presentations, videos, and live feeds; vital for speaker sessions and content display.
21.	SMD Screens and Installation	High resolution displays for visual engagement, especially in large and outdoor venues.
22.	Provision of Laptops & Printers	Required for administrative work, registration, document handling, and real time adjustments.
23.	Catering for Lunch (with menu)	For guest and participants.
24.	Catering for Tea	Light refreshments during breaks.
25.	Invitation Cards with Envelopes	Physical invitations especially for dignitaries.
26.	Reception Desk & Queue Barriers	Organize participant flow during registration and maintains order.
27.	Folders with Tags, Agenda, Pens & Pads	For note taking etc.
28.	IEC Materials (Information, Education & Communication)	Reference materials or promotional content aligned with the event's objectives.
29.	Media Coverage (TV/Journalists)	Increase outreach, transparency, and public engagement.
30.	Press Gallery, Media Platform, Reserved Tags	Provide dedicated space for journalists, facilitating easy coverage and interviews.
31.	Giveaways/Shields for Guests & Trainers	Acknowledge contributions and participation; adds ceremonial value.
32.	Photography (High-Res DSLR)	Capture moments for official records, reports, and media sharing.
33.	Videography & Live Streaming	Document the full event; useful for internal reviews, archiving, and external dissemination.
34.	Operational Rooms at Venue	Support planning and coordination for both organizers and VIP guests for real time decision making.

S#	Service Description	Detail
35.	Printing, Internet, and Stationery On-Site	For quick reproduction of documents, continuous connectivity, and operational flexibility.
36.	Dedicated Social Media Team	Ensure real time digital engagement, live updates, and post-event promotion.
37.	Stalls with Table & Chairs (if needed)	Allow display of publications, organizational material, or products related to the theme.
38.	Other Services as Needed	Provide flexibility to address any unforeseen or supplementary requirements that arise before/during the event

Accommodation Standards, Transportation & Meal Menu

Accommodation shall be provided at a minimum of three-star standard or an equivalent facility ensuring comfort, cleanliness, and security. Transportation services shall be standard. i.e. Air Conditioned Cars, Buses & any other source of transportation. The meal menu shall be as per the specifications detailed below.

Day 1

Tea Break Morning Menu:

- Tea: Regular Tea
- Snacks: Chicken Patties
- Biscuits / Cookies

Tea Break Evening Menu:

- Tea: Regular Tea
- Mini Sandwiches
- Cake Slices

Lunch Menu:

- Chicken Boneless Handi
- Chicken Biryani
- Chicken Boti
- Daal Mash
- Fresh Salad
- Naan
- Kheer
- Mineral Water, Soft Drinks

Dinner Menu:

- Chicken Karahi
- Mutton Qorma
- Beef Pulao
- Fish
- Vegetarian: Palak Paneer
- Fresh Salad
- Roti
- Zarda

- Mineral Water, Soft Drinks

Day 2

Tea Break Morning Menu:

- Tea: Regular Tea
- Snacks: Chicken Patties
- Biscuits / Cookies

Tea Break Evening Menu:

- Tea: Regular Tea
- Mini Sandwiches
- Cake Slices

Lunch Menu:

- Chicken Jalfrezi
- Mutton Qorma
- Beef Pulao
- Seekh Kabab
- Palak Paneer
- Roti
- Gulab Jaman
- Fresh Salad
- Mineral Water, Soft Drinks

Dinner Menu:

- Chicken Boneless Handi
- Chinese Rice
- Chicken Tikka
- Mixed Vegetables
- Naan
- Custard
- Fresh Salad
- Mineral Water, Soft Drinks

Day 3

Tea Break Morning Menu:

- Tea: Regular Tea
- Snacks: Chicken Patties
- Biscuits / Cookies

Tea Break Evening Menu:

- Tea: Regular Tea
- Mini Sandwiches
- Cake Slices

Lunch Menu:

- Chicken Jalfrezi
- Chinese Rice
- Chicken Seekh Kabab
- Vegetarian: Mixed Vegetables
- Fresh Salad
- Naan
- Zarda
- Mineral Water, Soft Drinks

Dinner Menu:

- Chicken Boneless Handi
- Mutton Qorma
- Chicken Biryani
- Fish
- Daal Mash
- Fresh Salad
- Roti
- Gulab Jamun
- Mineral Water, Soft Drinks

Day 4**Tea Break Morning Menu:**

- Tea: Regular Tea
- Snacks: Chicken Patties
- Biscuits / Cookies

Tea Break Evening Menu:

- Tea: Regular Tea
- Mini Sandwiches
- Cake Slices

Lunch Menu:

- Chicken Boneless Handi
- Mutton Karahi
- Chicken Biryani
- Chicken Boti
- Palak Paneer
- Fresh Salad
- Naan
- Custard
- Mineral Water, Soft Drinks

Dinner Menu:

- Chicken Jalfrezi
- Beef Pulao
- BBQ: Tikka & Fish
- Mixed Vegetables
- Fresh Salad
- Roti
- Kheer
- Mineral Water, Soft Drinks

Day 5

Tea Break Morning Menu:

- Tea: Regular Tea
- Snacks: Chicken Patties
- Biscuits / Cookies

Tea Break Evening Menu:

- Tea: Regular Tea
- Mini Sandwiches
- Cake Slices

Lunch Menu:

- Chicken Jalfrezi
- Chinese Rice
- Chicken Boti
- Daal Mash
- Fresh Salad
- Roti
- Halwa
- Mineral Water, Soft Drinks

Dinner Menu:

- Chicken Boneless Handi
- Mutton Qorma
- Chicken Biryani
- Fish
- Palak Paneer
- Fresh Salad
- Naan
- Custard
- Mineral Water, Soft Drinks

1. Madaris Students Exposure Program

An initiative designed for Deeni Madaris students in order to enrich them with educational, social, and cultural experiences. The purpose of this initiative is to integrate Madaris students into educational, social, and cultural perspectives. This initiative also aims to improve capacity of Madaris students and bridge the gap between religious education and formal education systems.

This initiative includes following activities:

1.1. Academic Exposure:

Mostly, Deeni Madaris students have no exposure of formal educational system and very limited interaction with students of formal educational institutions. In order to bridge the gap between Deeni Madaris students and formal educational institutions, a series of engagements, workshops or lectures to be arranged for Deeni Madaris students in prominent educational institutions to broaden their perspectives.

1.2. Culture Exchange:

Exposure will be given to Deeni Madaris students to meet people of different religious backgrounds and cultures. Moreover, students will be provided opportunities to visit historical places, sites, prominent Deeni Madaris/Worship Places in order to enhance their understandings.

1.3. Community Engagement:

Students of Deeni Madaris will be engaged in various awareness programs i.e. awareness campaigns on health & safety and clean-up drive etc. in order to break down societal barriers.

Key Objectives of Activity:

- i. Academic Exposure
- ii. Culture Exchange
- iii. Community Engagement

Expected Outcomes:

- i. Successfully bridge gap between students of Deeni Madaris and formal educational institutions.
- ii. Exposure of formal education system

Key Performance Indicators:

- i. Total number of Deeni Madaris students selected for the program
- ii. Students participation in the program

Duration:

The aforementioned component is proposed for two years. A total 320 (160 each year) of Deeni Madaris students will be engaged. Further, a total 8 trips/visits (4 trips/visits in each year) will be arranged in two years duration. Moreover, duration of each trip/visit will be four days and 40 students will be taken accordingly.

Proposed Optional Destinations:

Islamabad, Lahore, Multan and Karachi (subject to permission from higher authorities). In case of law & order situation or unavoidable circumstances, the proposed optional destinations will be changed with consultation of o/o Minister Auqaf, Hajj & Religious Affairs, Auqaf Department

and Mutahida Ulema Board.

Selection of Students:

The Mutahida Ulema Board will select students for exposure program with consultation of o/o Minister Auqaf, Hajj & Religious Affairs and Auqaf Department. Data of students will be collected through “*Registration Form*”.

Arrangements of Activity:

This activity will be arranged through service provider(s). The bidder will be responsible for arrangement of transportation, entertainment, accommodation and all other allied facilities etc. The bidder will also be responsible for arrangements of seminars, workshops, lectures and awareness campaigns etc. Moreover, the bidder will be responsible for coordination and communication with Mutahida Ulema Board (MUB) for finalization of destinations, institutions, historical places/sites and prominent Madaris & Worship Places etc. as per directions of Auqaf Department.

Responsibility of the Successful Bidder:

The successful bidder will be responsible for:

- Arranging all logistics, including transportation, food (lunch and tea for 360 participants) and accommodation for participants (shared accommodation).
 - Venue bookings and all associated services (hall charges, technical setup, etc.).
 - Paying fees for trainers, speakers, and facilitators, including preparing training materials, reports, and certificates.
- Preparation of banners and other necessary material required for the activities.
- Handling the promotional campaign, media coverage (including video and photography), and ensuring coverage of the event through various media channels.
 - Organizing the registration process, sensitization campaigns, physical visits, and other associated logistical tasks.
 - Security arrangement for the activities.
 - Providing first aid services and other miscellaneous arrangements during the sessions.
 - Any other necessary arrangement required for the smooth implementation of the activities.

2. Madaris Teachers Exposure Program

This initiative aims to provide Madaris teachers with exposure to new educational trends in order to broaden their knowledge, improve their teaching skills and foster intercultural dialogue. This initiative will mainly focus on professional development of Madaris teachers.

This initiative includes following activities:

2.1. Networking and Professional Development:

Mostly, Deeni Madaris teachers have no exposure of formal educational system and very limited interaction with teachers of formal educational institutions. In order to bridge the gap between Deeni Madaris teachers and formal educational institutions, a series of engagements, workshops or lectures to be arrange in prominent

educational institutions to broaden their perspectives.

This activity is deigned to collaborate with teachers of formal educational institutions in order to adopt holistic approach.

2.2. Exposure:

Madaris teachers will be taken to prominent educational institutions i.e. universities, Islamic Centers, Madaris, and Worship Places, historical places and sites etc. A series of orientation sessions will also be arranged during visits.

Key Objectives of Activity:

- i. Networking and Professional Development
- ii. Exposure

Expected Outcomes:

- i. Successfully bridge gap between teachers of Deeni Madaris and formal educational institutions.
- ii. Exposure of historical places/sites, prominent Madaris & Worship Places

Key Performance Indicators:

- i.Total number of Deeni Madaris teachers selected for the program
- ii.Teachers participation in the program

Duration:

The aforementioned component is proposed for two years. A total 320 (160 each year) of Deeni Madaris teachers will be engaged. Further, a total 8 trips/visits (4 trips/visits in each year) will be arranged in two years duration. Moreover, duration of each trip/visit will be four days and 40 teachers will be taken accordingly.

Proposed Optional Destinations:

Islamabad, Lahore, Multan and Karachi (subject to permission from higher authorities). In case of law & order situation or unavoidable circumstances, the proposed optional destinations will be changed with consultation of o/o Minister Auqaf, Hajj & Religious Affairs, Auqaf Department and Mutahida Ulema Board.

Selection of Teachers:

The Mutahida Ulema Board will select teachers for exposure program with consultation of o/o Minister Auqaf, Hajj & Religious Affairs and Auqaf Department. Data of teachers will be collected through “**Registration Form**”.

Arrangements of Activity:

This activity will be arranged through service provider(s). The bidder will be responsible for arrangement of transportation, entertainment, accommodation and all other allied facilities etc. The bidder will also be responsible for arrangements of seminars, workshops, lectures and awareness campaigns etc. Moreover, the bidder will be responsible for coordination and communication with Mutahida Ulema Board (MUB) for finalization of destinations, institutions, historical places/sites and prominent Madaris & Worship Places etc. as per directions of Auqaf Department.

Responsibility of the Successful Bidder:

The successful bidder will be responsible for:

- Arranging all logistics, including transportation, food (lunch and tea for 360

participants) and accommodation for participants (shared accommodation).

- Venue bookings and all associated services (hall charges, technical setup, etc.).
- Paying fees for trainers, speakers, and facilitators, including preparing training materials, reports, and certificates.
- Preparation of banners and other necessary material required for the activities.
- Handling the promotional campaign, media coverage (including video and photography), and ensuring coverage of the event through various media channels.
- Organizing the registration process, sensitization campaigns, physical visits, and other associated logistical tasks.
- Security arrangement for the activities.
-
- Providing first aid services and other miscellaneous arrangements during the sessions.
- Any other necessary arrangement required for the smooth implementation of the activities.

3. Madaris Students Extracurricular Competitions:

To create learning and engagement environment various competitions will be arranged in order to promote holistic development, build leadership, team work, enhance communication and personal skills among students of Deeni Madaris. Through this activity, the Department will also create dynamic, learning and engaging environment for students.

Key Objectives of Activity:

- i. Promote dynamic, learning and engaging environment.
- ii. Build leadership and team work amongst students.
- iii. Enhancement of personal and communication skills.

Expected Outcomes:

- i. Enhanced personal development of Deeni Madaris students.
- ii. Developed essential leadership skills i.e. decision making, team work and critical thinking etc.
- iii. Increased motivation and engagement.

Key Performance Indicators:

- i. Number of students taking leadership role and exhibit confidence in activities.
- ii. Number of students participating in competitions.
- iii. Number of students participating in team-based competitions.

Competitions:

To engage students, following competitions will be arranged accordingly:

1. Qira'at Competitions
2. Na'at and Hamd Competitions
3. Islamic Knowledge Competitions
4. Debate and Public Speaking Competitions
5. Creative Arts Competitions
6. Documentary (Islamic) Competitions
7. Innovative Ideas and Entrepreneurship Competitions

Duration:

This activity will be implemented in two phases:

Phase – I: Divisional level
Phase – II: Provincial level

Phase – I (Divisional Level):

In first phase, the above mentioned competitions will be conducted at divisional level on trials basis. Each year, a total 980 students (except MDs) (140 students per division/20 per competition) will participate. Total duration of this activity will be 7 days (one day for each division). Three finalists (1st, 2nd & 3rd) of each competition will be invited for participation at provincial level competitions.

Arrangements of Activity:

This activity will be arranged through service provider(s). The bidder will be responsible for arrangement of transportation, entertainment, accommodation and all other allied facilities etc. Moreover, the bidder will be responsible for coordination and communication with Mutahida Ulema Board (MUB) for finalization of competitions, judges and venues etc. as per directions of Auqaf Department.

Responsibility of the Successful Bidder:

The successful bidder will be responsible for:

- Arranging all logistics, including transportation, food (lunch and tea for 2100 participants) and accommodation for participants (shared accommodation).
- Venue bookings and all associated services (hall charges, technical setup, etc.).
- Paying fees for trainers, speakers, and facilitators, including preparing training materials, reports, and certificates.
- Preparation of banners and other necessary material required for the activities.
- Handling the promotional campaign, media coverage (including video and photography), and ensuring coverage of the event through various media channels.
- Organizing the registration process, sensitization campaigns, physical visits, and other associated logistical tasks.
- Security arrangement for the activities. .
- Providing first aid services and other miscellaneous arrangements during the sessions.
- Any other necessary arrangement required for the smooth implementation of the activities.

Phase – II (Provincial Level):

In second phase, the above mentioned competitions will be conducted at provincial level amongst finalists (1st, 2nd & 3rd) of divisional level. In each competition, judges will recommend 1st, 2nd and 3rd position holders respectively. Each year, a total 147 students (finalists of divisional trials) will participate in competitions. Total duration of this activity will be 2 days. Moreover, 300 Madaris students will also be invited for general participation in activity.

Arrangements of Activity:

This activity will be arranged through service provider(s). The bidder will be responsible for arrangement of transportation, entertainment, accommodation and all other allied facilities etc. Moreover, the bidder will be responsible for coordination and communication with Mutahida Ulema Board (MUB) for finalization of competitions, judges and venue(s) etc. as per directions of Auqaf Department.

Responsibility of the Successful Bidder:

The successful bidder will be responsible for:

- Arranging all logistics, including transportation, food (lunch and tea for 1094 participants) and accommodation for participants (shared accommodation).
- Venue bookings and all associated services (hall charges, technical setup, etc.).
- Paying fees for trainers, speakers, and facilitators, including preparing training materials, reports, and certificates.
- Preparation of banners and other necessary material required for the activities.
- Handling the promotional campaign, media coverage (including video and photography), and ensuring coverage of the event through various media channels.
- Organizing the registration process, sensitization campaigns, physical visits, and other associated logistical tasks.
- Security arrangement for the activities.
- Providing first aid services and other miscellaneous arrangements during the sessions.
- Any other necessary arrangement required for the smooth implementation of the activities.

4. Madaris Youth Leadership Summit

The main purpose of this activity is to provide transformative platform for Madaris youth/ students in order develop leadership skills grounded in Islamic principles. Madaris youth/students will be engaged in workshops, discussions, and activities as well as to equip them with the tools they need to become proactive, compassionate, and effective leaders in their communities. Ultimately, this summit aims to inspire the next generation of Madaris youth/students to work toward positive social change, guided by values of justice, integrity, and service.

Key Objectives of Activity:

- To develop leadership qualities such as responsibility, accountability, and justice in Madaris youth/students.
- Motivate Madaris youth/students to actively engage in community development and social issues in order to become agents of positive change.
- Build leadership and team work amongst students.
- Promotion of respect, tolerance and mutual understanding.

Expected Outcomes:

- Build confidence of Madaris youth/students.
- Understanding of civic engagement and social responsibility.
- Increased sense of unity and Community among Madaris youth/students.
- Developed essential leadership skills i.e. decision making, team work and critical thinking etc.
- Increased motivation and engagement.

Key Performance Indicators:

- Madaris youth/students engagement and participation.
- Leadership skills improvement.
- Networking opportunities etc.

Arrangements of Activity:

This activity will be arranged through service provider(s). The bidder will be responsible for arrangement of transportation, entertainment, accommodation and all other allied facilities etc. Moreover, the bidder will be responsible for

coordination and communication with Mutahida Ulema Board (MUB) for finalization of topics, speakers and venue(s) etc. as per directions of Auqaf Department.

Responsibility of the Successful Bidder:

The successful bidder will be responsible for:

- Arranging all logistics, including transportation, food (lunch and tea for 1200 participants) and accommodation for participants (shared accommodation).
- Venue bookings and all associated services (hall charges, technical setup, etc.).
- Paying fees for trainers, speakers, and facilitators, including preparing training materials, reports, and certificates.
- Preparation of banners and other necessary material required for the activities.
- Handling the promotional campaign, media coverage (including video and photography), and ensuring coverage of the event through various media channels.
- Organizing the registration process, sensitization campaigns, physical visits, and other associated logistical tasks.
- Security arrangement for the activities.
- Providing first aid services and other miscellaneous arrangements during the sessions.
- Any other necessary arrangement required for the smooth implementation of the activities.

5. Provincial Ulema Conference

This initiative aims to provide platform to Ulema, scholars, and prominent religious leaders of various Islamic of thought for unity, mutual understanding, and dialogue. This platform will also provide an opportunity for Ulema to strengthening their role in guiding community towards social cohesion, peace, tolerance, and harmony.

Key Objectives of Activity:

- i. Unity among various Islamic school of thought
- ii. Address issues related to Intra-faith Harmony, extremism, and intolerance
- iii. Enhance role of Ulema in society development

Expected Outcomes:

- i. Enhance unity among Ulema
- ii. Increase awareness
- iii. Suggestions and recommendations for policy framework
- iv. Strengthening the role of Ulema in community development
- v. Highlight the the role of Ulema in society
- vi. Enhanced cooperation of Ulema with government

Key Performance Indicators:

- i. Total number of Ulema, policy makers, scholars, and other stakeholders participated.
- ii. Representation of Ulema from various schools of thought and regions.

Duration:

The aforementioned component is proposed for two years. A total 1,000 (500 each year) of Ulema will be engaged. Further, a total 2 conferences (1 conference in each

year) will be arranged in two years duration. Moreover, duration of each conference will be three days (1 one day will be allocated for arrangements, arrival of Ulema, guests, speakers, and officials and rest of two days will be allocated for conference)

Selection of Ulema, Speakers and other Guests:

The Mutahida Ulema Board will select Ulema, speakers and guests for conference with consultation of o/o Minister Auqaf, Hajj & Religious Affairs and Auqaf Department. Data of Ulema will be collected through “**Registration Form**”.

Arrangements of Activity:

This activity will be arranged through service provider(s). The bidder will be responsible for arrangement of transportation, entertainment, accommodation and all other allied facilities etc. Moreover, the bidder will be responsible for coordination and communication with Mutahida Ulema Board (MUB) for finalization of topics, venue(s), transportation, accommodation and all other associated activities etc. of the conference as per directions of Auqaf Department.

Responsibility of the Successful Bidder:

The successful bidder will be responsible for:

- Arranging all logistics, including transportation, food (lunch and tea for 1100 participants) and accommodation for participants (shared accommodation).
- Venue bookings and all associated services (hall charges, technical setup, etc.).
- Paying fees for trainers, speakers, and facilitators, including preparing training materials, reports, and certificates.
- Preparation of banners and other necessary material required for the activities.
- Handling the promotional campaign, media coverage (including video and photography), and ensuring coverage of the event through various media channels.
- Organizing the registration process, sensitization campaigns, physical visits, and other associated logistical tasks.
- Security arrangement for the activities.
- Providing first aid services and other miscellaneous arrangements during the sessions.
- Any other necessary arrangement required for the smooth implementation of the activities.

6. Madaris Students Awareness and Capacity Building Program

Madaris students are facing issues and challenges in accessing modern skills, developing logical and critical thinking and contemporary issues that affect society at large. This activity is designed to provide Madaris students with the skills, knowledge and tools to become change agents to contribute positively in the society. This activity will mainly focus on awareness, skill development and empowerment in order to better navigate the modern world while preserving their religious values.

Key Objectives of Activity:

- i. Unity among various Islamic school of thought

- ii. Address issues related to Intra-faith Harmony, extremisms, and intolerance
- iii. Enhance role of Ulema in society development

Expected Outcomes:

- i. Increase awareness among students on contemporary issues
- ii. Develop sense of responsibility amongst students
- iii. Improve essential life skills i.e. communication, conflict management, time management, financial literacy, and public speaking

Key Performance Indicators:

- i. Total number of students participated
- ii. Total number of students participated in group discussions, role play, and presentations.
- iii. Region-wise students participation

Duration:

The aforementioned activity is proposed for two years. A total 800 (400 each year) of students will be engaged. Moreover, duration of each activity will be four days (region-wise activity will be arranged and total seven activities will be arranged accordingly).

Selection of Students and Speakers:

The Mutahida Ulema Board will select students and speakers and for activity(ies) with consultation of o/o Minister Auqaf, Hajj & Religious Affairs and Auqaf Department. Data of students will be collected through “*Registration Form*”.

Topics:

The activity is divided into multi components to ensure capacity building of students.

- i) **Awareness Sessions:** Awareness sessions will be arranged on civic engagement, intra-faith dialogue, social justice, change, social services, and right to information etc.

Format: Lectures, panel discussions, and Q&A sessions with scholars, government officials and media.

- ii) **Use of Social Media:** Awareness sessions on promoting of Islamic teachings and values on social media platforms, avoiding harmful content and responsible online behavior.

Format: Interactive discussions with social media and digital literacy experts

- iii) **Skill Development:** Sessions on communication skills, public speaking, leadership development, stress management, financial literacy, and team work.

Format: Interactive discussion with experts and group activities.

- iv) **Introduction to Formal Education:** Sessions on importance of integrating Islamic values with formal disciplines i.e. economics, social science, medical, information technology, and history.

Format: Guest lectures from experts in various fields and group discussions.

Arrangements of Activity:

This activity will be arranged through service provider(s). The bidder will be responsible for arrangement of transportation, entertainment, accommodation and all other allied facilities etc. Moreover, the bidder will be responsible for coordination and communication with Mutahida Ulema Board (MUB) for students' mobility, venue(s) selection, transportation, accommodation and all other associated activities etc. of the activity as per directions of Auqaf Department.

Responsibility of the Successful Bidder:

The successful bidder will be responsible for:

- Arranging all logistics, including transportation, food (lunch and tea for 900 participants) and accommodation for participants (shared accommodation).
- Venue bookings and all associated services (hall charges, technical setup, etc.).
- Paying fees for trainers, speakers, and facilitators, including preparing training materials, reports, and certificates.
- Preparation of banners and other necessary material required for the activities.
- Handling the promotional campaign, media coverage (including video and photography), and ensuring coverage of the event through various media channels.
- Organizing the registration process, sensitization campaigns, physical visits, and other associated logistical tasks.
- Security arrangement for the activities.
- Providing first aid services and other miscellaneous arrangements during the sessions.
- Any other necessary arrangement required for the smooth implementation of the activities.

7. Madaris Teachers Awareness and Capacity Building Program

This activity aims to enhance competences of Madaris teachers in order to equip them with the skills needed for their professional development. This activity also aims to enhance teaching capabilities of teachers. The activity will focus on professional development of teachers.

Key Objectives of Activity:

- i. Professional development
- ii. Develop leadership
- iii. Awareness on contemporary issues

Expected Outcomes:

- i. Increase awareness among teachers on contemporary issues
- ii. Develop leadership qualities
- iii. Improve essential skills i.e. emotional intelligence, communication and pedagogy.

Key Performance Indicators:

- i. Professional growth
- ii. Improved teaching skills
- iii. Increased awareness on contemporary issues

Duration:

The aforementioned activity is proposed for two years. A total 800 (400 each year) of teachers will be engaged. Moreover, duration of each activity will be four days (region-wise activity will be arranged and total seven activities will be arranged accordingly).

Selection of Teachers, Experts and Speakers:

The Mutahida Ulema Board will select teachers and speakers for activity(ies) with consultation of o/o Minister Auqaf, Hajj & Religious Affairs and Auqaf Department. Data of teachers will be collected through “**Registration Form**”.

Topics:

The activity is divided into multi components to ensure capacity building of students.

- i. **Awareness Sessions:** Awareness sessions will be arranged on contemporary issues such as extremism, intra and inter-faith harmony, social justice and tolerance.

Format: Lectures and panel discussions with Islamic scholars and experts.

- ii. **Use Technology:** The responsible use of social media, cyber ethics, digital literacy, and navigating modern technology while maintaining Islamic values.

Format: Workshop and session on digital literacy with experts.

- iii. **Skill Development:** Sessions on communication skills, public speaking, leadership development, stress management, financial literacy, and team work.

Format: Interactive discussion with experts and group activities.

- iv. **Introduction to Formal Education:** Sessions on importance of integrating Islamic values with formal disciplines i.e. economics, social science, medical, information technology, and history.

Format: Guest lectures from experts in various fields and group discussions.

Selection of Teachers, Experts and Speakers:

The Mutahida Ulema Board will select teachers and speakers for activity(ies) with consultation of o/o Minister Auqaf, Hajj & Religious Affairs and Auqaf Department. Data of teachers will be collected through “**Registration Form**”.

Topics:

The activity is divided into multi components to ensure capacity building of students.

- i. **Awareness Sessions:** Awareness sessions will be arranged on contemporary issues such as extremism, intra and inter-faith harmony, social justice and tolerance.

Format: Lectures and panel discussions with Islamic scholars and experts.

- ii. **Use Technology:** The responsible use of social media, cyber ethics, digital literacy, and navigating modern technology while maintaining Islamic values.

Format: Workshop and session on digital literacy with experts.

iii. **Skill Development:** Sessions on communication skills, public speaking, leadership development, stress management, financial literacy, and team work.

Format: Interactive discussion with experts and group activities.

iv. **Introduction to Formal Education:** Sessions on importance of integrating Islamic values with formal disciplines i.e. economics, social science, medical, information technology, and history.

Format: Guest lectures from experts in various fields and group discussions.

FINANCIAL PROPOSAL

Annexure-II

FINANCIAL PROPOSAL SHALL BE SUBMITTED ON THE FOLLOWING
FORMAT(s)
(Price shall be quotes in PKR)

Madaris Students Exposure Program (2025-26)					
#	Item	# of Units	# of Days	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & Tea) Charges for Participants including officials	180	5		
2	Transportation Cost	180	5		
3	Accommodation (Shared) & Complementary Breakfast	180	5		
4	Dinner	180	5		

5	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage, Reports, Gift Packs and Shields.	LS	LS		
6	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS		
7	Miscellaneous & First Aid Cost	LS	LS		
Sub Total					

Madaris Students Exposure Program (2026-27)					
#	Item	# of Units	# of Days	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & Tea) Charges for Participants including officials	180	5		
2	Transportation Cost	180	5		
3	Accommodation (Shared) & Complementary Breakfast	180	5		
4	Dinner	180	5		
5	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage, Reports, Gift Packs and Shields.	LS	LS		
6	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS		
7	Miscellaneous & First Aid Cost	LS	LS		
Sub Total					
Grand Total					

Madaris Teachers Exposure Program (2025-26)					
#	Item	# of Units	# of Days	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & Tea) Charges for Participants including officials	180	5		
2	Transportation Cost	180	5		
3	Accommodation (Shared) & Complementary Breakfast	180	5		
4	Dinner	180	5		
5	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage, Reports, Gift Packs and Shields.	LS	LS		
6	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS		
7	Miscellaneous & First Aid Cost	LS	LS		
Sub Total					

Madaris Teachers Exposure Program (2026-27)					
#	Item	No. of Units	No. of Days	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)

1	Refreshments (Lunch & Tea) Charges for Participants including officials	180	5		
2	Transportation Cost	180	5		
3	Accommodation (Shared) & Complementary Breakfast	180	5		
4	Dinner	180	5		
5	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage, Reports, Gift Packs and Shields.	LS	LS		
6	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS		
7	Miscellaneous & First Aid Cost	LS	LS		
Sub Total					
Grand Total					

Madaris Students Extracurricular Competitions Program (Divisional Level) (2025-26)						
S #	Item	# of Units	# of Days	# of Activities	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) Charges (Participants and 120 Trainers, Govt. Officials, Media Persons etc.)	1050	2	7		
2	Venues and Allied Services Charges as per the requirements of the Competitions	-	2	7		
3	Transportation Cost	1050	2	-		
4	Accommodation (Shared) & Complementary Breakfast	1050	2	-		
5	Dinner	1050	2	-		
6	Professional Judges Remuneration	96	2	7		
7	Facilitators for Activities & Beneficiaries	14	2	7		
8	Prize for 1 st Position Holders of each Competition	49	-	7		
9	Prize for 2nd Position Holders of each Competition	49	-	7		
10	Prize for 3rd Position Holders of each Competition	49	-	7		
11	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials, Stationary and Reports.	LS	LS			
12	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS			
13	Competitions Specific Items Requirements 10 Activities / Competitions Approx.	LS	LS			
14	Miscellaneous & First Aid Cost	LS	LS			
Sub Total						

Madaris Students Extracurricular Competitions Program (Divisional Level) (2026-27)						
S#	Item	# of Units	# of Days	# of Activities	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) Charges (Participants and 120 Trainers, Govt. Officials, Media Persons etc.)	1050	2	7		
2	Venues and Allied Services Charges as per the requirements of the Competitions	-	2	7		
3	Transportation Cost	1050	2	-		
4	Accommodation (Shared) & Complementary Breakfast	1050	2	-		
5	Dinner	1050	2	-		
6	Professional Judges Remuneration	96	2	7		
7	Facilitators for Activities & Beneficiaries	14	2	7		
8	Prize for 1 st Position Holders of each Competition	49	-	7		
9	Prize for 2nd Position Holders of each Competition	49	-	7		
10	Prize for 3rd Position Holders of each Competition	49	-	7		
11	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials, Stationary and Reports.	LS	LS			
12	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS			
13	Competitions Specific Items Requirements 10 Activities / Competitions Approx.	LS	LS			
14	Miscellaneous & First Aid Cost	LS	LS			
Sub Total						
Grand Total						

Madaris Students Extracurricular Competitions Program (Provincial Level) (2025-26)						
S#	Item	# of Units	# of Days	# of Activities	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) Charges (Participants and Judges, Govt. Officials, Media Persons etc.)	547	2	7		
2	Hall/Venues and Allied Services Charges as per the requirements of the Competitions	-	2	7		
3	Transportation Cost	500	2	-		
4	Accommodation (Shared) & Complementary Breakfast	500	2	-		
5	Dinner	500	2	-		
6	Professional Judges Remuneration	21	2	7		
7	Facilitators for Activities & Beneficiaries	10	2	7		
8	Prize for 1 st Position Holders of each Competition	7	-	7		
9	Prize for 2nd Position Holders of each Competition	7	-	7		
10	Prize for 3rd Position Holders of each Competition	7	-	7		
11	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials, Stationary and Reports.	LS	LS			
12	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS			
13	Competitions Specific Items Requirements 10 Activities / Competitions Approx.	LS	LS			
14	Miscellaneous & First Aid Cost	LS	LS			
Sub Total						

Madaris Students Extracurricular Competitions Program (Provincial Level) (2026-27)						
S#	Item	# of Units	# of Days	# of Activities	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) Charges (Participants and Judges, Govt. Officials, Media Persons etc.)	547	2	7		
2	Hall/Venues and Allied Services Charges as per the requirements of the Competitions	-	2	7		
3	Transportation Cost	500	2	-		
4	Accommodation (Shared) & Complementary Breakfast	500	2	-		
5	Dinner	500	2	-		
6	Professional Judges Remuneration	21	2	7		
7	Facilitators for Activities & Beneficiaries	10	2	7		
8	Prize for 1 st Position Holders of each Competition	7	-	7		
9	Prize for 2nd Position Holders of each Competition	7	-	7		
10	Prize for 3rd Position Holders of each	7	-	7		

	Competition					
11	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials, Stationary and Reports.	LS	LS			
12	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS			
13	Competitions Specific Items Requirements 10 Activities / Competitions Approx.	LS	LS			
14	Miscellaneous & First Aid Cost	LS	LS			
Sub Total						

Madaris Youth Leadership Summit (2025-26)					
S#	Item	# of Units	# of Days	Unit Cost (inclusive of all taxes)	Total (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) (Participants, Guests, Speakers/ Trainers, Officials, Media Reps etc.)	600	3		
2	Hall / Venue Charges and Allied Services	600	2		
3	Transportation Cost	600	3		
4	Accommodation (Shared) & Complementary Breakfast	300	3		
5	Dinner	600	3		
6	Facilitators for Trainers & Beneficiaries	10	3		
7	Preparation of Training Materials, Reports, Stationary, Content Development, Promotional Material, Certification etc.	LS	LS		
8	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials and Guests.	LS	LS		
9	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS		
10	Miscellaneous & First Aid Cost	LS	LS		
Sub Total					

Madaris Youth Leadership Summit (2026-27)					
S#	Item	# of Units	# of Days	Unit Cost (inclusive of all taxes)	Total (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) (Participants, Guests, Speakers/ Trainers, Officials, Media Reps etc.)	600	3		
2	Hall / Venue Charges and Allied Services	600	2		
3	Transportation Cost	600	3		
4	Accommodation (Shared) & Complementary Breakfast	300	3		
5	Dinner	600	3		
6	Facilitators for Trainers & Beneficiaries	10	3		
7	Preparation of Training Materials, Reports, Stationary, Content Development, Promotional Material, Certification etc.	LS	LS		

8	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials and Guests.	LS	LS		
9	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS		
10	Miscellaneous & First Aid Cost	LS	LS		
Sub Total					
Grand Total					

Madaris Students Awareness and Capacity Building Program (2025-26)						
S#	Item	# of Units	# of Days	# of Activities	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) Charges (Participants and Trainers, Govt. Officials, Media Persons, Security Personnel etc.)	450s	4	7		
2	Hall / Venue Charges and Allied Services	7	4	7		
3	Transportation Cost	450	4	7		
4	Accommodation (Shared) & Dinner for Participants	400	4	7		
5	Dinner	210	4	7		
6	Facilitators for Trainers & Beneficiaries	17	4	7		
7	Preparation of Training Materials, Reports, Stationary, Content Development, Promotional Material, Certification etc.	LS	LS	LS		
8	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials.	LS	LS	LS		
9	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS	LS		
10	Mobilization Charges	LS	LS	LS		
11	Miscellaneous & First Aid Cost	LS	LS	LS		
Sub Total						

Madaris Students Awareness and Capacity Building Program (2026-27)						
S#	Item	# of Units	# of Days	# of Activities	Unit Cost	Total Cost

					(inclusive of all taxes)	(inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) Charges (Participants and Trainers, Govt. Officials, Media Persons, Security Personnel etc.)	450s	4	7		
2	Hall / Venue Charges and Allied Services	7	4	7		
3	Transportation Cost	450	4	7		
4	Accommodation (Shared) & Dinner for Participants	400	4	7		
5	Dinner	210	4	7		
6	Facilitators for Trainers & Beneficiaries	18	4	7		
7	Preparation of Training Materials, Reports, Stationary, Content Development, Promotional Material, Certification etc.	LS	LS	LS		
8	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials.	LS	LS	LS		
9	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS	LS		
10	Mobilization Charges	LS	LS	LS		
11	Miscellaneous & First Aid Cost	LS	LS	LS		
Sub Total						
Grand Total						

Madaris Teachers Awareness and Capacity Building Program (2025-26)						
S#	Item	# of Units	# of Days	# of Activities	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) Charges (Participants and Trainers, Govt. Officials, Media Persons, Security Personnel etc.)	450s	4	7		
2	Hall / Venue Charges and Allied Services	7	4	7		
3	Transportation Cost	450	4	7		
4	Accommodation (Shared) & Dinner for Participants	400	4	7		
5	Dinner	210	4	7		
6	Facilitators for Trainers & Beneficiaries	17	4	7		
7	Preparation of Training Materials, Reports, Stationary, Content Development, Promotional Material, Certification etc.	LS	LS	LS		
8	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials.	LS	LS	LS		
9	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for	LS	LS	LS		

	all the activities during the Process)					
10	Mobilization Charges	LS	LS	LS		
11	Miscellaneous & First Aid Cost	LS	LS	LS		
Sub Total						

Madaris Teachers Awareness and Capacity Building Program (2026-27)						
S#	Item	No. of Units	# of Days	# of Activities	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) Charges (Participants and Trainers, Govt. Officials, Media Persons, Security Personnel etc.)	450s	4	7		
2	Hall / Venue Charges and Allied Services	7	4	7		
3	Transportation Cost	450	4	7		
4	Accommodation (Shared) & Dinner for Participants	400	4	7		
5	Dinner	210	4	7		
6	Facilitators for Trainers & Beneficiaries	18	4	7		
7	Preparation of Training Materials, Reports, Stationary, Content Development, Promotional Material, Certification etc.	LS	LS	LS		
8	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials.	LS	LS	LS		
9	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS	LS		
10	Mobilization Charges	LS	LS	LS		
11	Miscellaneous & First Aid Cost	LS	LS	LS		
Sub Total						
Grand Total						

Provincial Ulema Conference (2025-26)					
S#	Item	# of Units	# of Days	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) (Participants including Guests, Speakers, Officials, Media Reps etc.)	550	3		
2	Hall / Venue Charges and Allied Services	1	3		
3	Transportation Cost	500	3		
4	Accommodation (Shared) & Complementary Breakfast	500	2		
5	Dinner	500	2		
6	Facilitators for Speakers	3	3		
7	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials and Guests.	LS	LS		
8	Registration Process (through	LS	LS		

	Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)				
9	Miscellaneous & First Aid Cost	LS	LS		
Sub Total					

Provincial Ulema Conference (2026-27)					
S#	Item	# of Units	# of Days	Unit Cost (inclusive of all taxes)	Total Cost (inclusive of all taxes)
1	Refreshments (Lunch & 2 Teas) (Participants including Guests, Speakers, Officials, Media Reps etc.)	550	3		
2	Hall / Venue Charges and Allied Services	1	3		
3	Transportation Cost	500	3		
4	Accommodation (Shared) & Complementary Breakfast	500	2		
5	Dinner	500	2		
6	Facilitators for Speakers	3	3		
7	Promotional Campaign, Production (Video & Photography Coverage) & Media Coverage Gift Packs and Shields for officials and Guests.	LS	LS		
8	Registration Process (through Sensitization, Meet-ups, Physical Visits, along with associated Logistics Cost for all the activities during the Process)	LS	LS		
9	Miscellaneous & First Aid Cost	LS	LS		
Sub Total					
Grand Total					

SUMMARY OF THE TOTAL COST (INCLUSIVE OF ALL TAXES)		
S. No.	Name of Activity	Total Cost
1	MADARIS STUDENT EXPOSURE PROGRAM FOR FY 2025-26 & FY 2026-27.	
2	MADARIS TEACHER EXPOSURE PROGRAM FOR FY 2025-26 & FY 2026-27.	
3	MADARIS STUDENTS EXTRA-CURRICULAR COMPETITIONS (DIVISIONAL) FOR FY 2025-26 & FY 2026-27.	
4	MADARIS STUDENTS EXTRA-CURRICULAR COMPETITIONS (PROVINCIAL) FOR FY 2025-26 & FY 2026-27.	
5	MADARIS YOUTH LEADERSHIP SUMMIT FOR FY 2025-26 & FY 2026-27.	
6	MADARIS STUDENTS AWARENESS AND CAPACITY BUILDING PROGRAM FOR FY 2025-26 & FY 2026-27.	
7	MADARIS TEACHERS AWARENESS AND CAPACITY BUILDING PROGRAM FOR FY 2025-26 & FY 2026-27.	
8	PROVINCIAL ULEMA CONFERENCE FOR FY 2025-26 & FY 2026-27.	
Grand Total		

Appendix – 1:

TENDERER'S UNDERTAKING COVERING LETTER

(Letter should be submitted by Tenderer(s) Letter Head)

Date: _____

To

The Additional Secretary,
Auqaf, Hajj, Religious and Minority Affairs Department

Subject **PROPOSAL FOR PROVISION OF SERVICES UNDER ADP SCHEME**
NO. 180497-CAPACITY BUILDING & SKILL DEVELOPMENT OF
STUDENTS DEENI MADARIS

Dear Sir,

Ref:

Advertisement in Daily..... Dated.....

1. We have examined the Tender Documents for ADP scheme No. 180497-Capacity Building & Skill Development of Students Deeni. We undertake to meet the requirements regarding services as required and are prescribed in the Tender Documents.
2. We attach our Technical and Financial Proposals in separate sealed covers as required by the Tender Documents, both of which together constitute our Proposal, in full conformity with the said Tender Documents.
3. We have read the provisions of Tender Documents and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.
4. We undertake, if our Tender is accepted, to adhere to the scope of work as specified in the Tender Documents including the required CSR or such modified plan as may subsequently be described and intimated.
5. We agree to unconditionally accept all the terms and conditions set out in the Tender Documents and also agree to abide by this Tender response for a period as mentioned in the Tender Documents from the date fixed for Tender opening and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this Tender response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and the Purchaser.
6. We affirm that the information contained in the Technical Proposal(s) or any part thereof, including its exhibits, schedules, and other documents, undertakings and instruments delivered or to be delivered to the Purchaser is true, accurate, and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the Purchaser as to any material fact.

- 7. We agree that the Purchaser is not bound to accept the lowest or any of the Tender received. We also agree that the Purchaser reserves the right in absolute sense to reject all or any of the products / services specified in the Tender Response without assigning any reason whatsoever.
- 8. It is hereby conbiddered that I / We are entitled to act on behalf of our company / organization and empowered to sign these Tender Documents as well as such other documents, which may be required in this connection.
- 9. We also declare that our Company / Organization is not blacklisted by any of the Federal or Provincial Government and organizations of the Federal or Provincial Government in Pakistan in the past three years as on date?.
- 10. We also declare that our Company / Organization is non-defaulter of any Federal or Provincial Government and organizations of the state or any scheduled commercial bank in Pakistan in the past three years as on date?.

Signature of authorized person:

Name of authorized person:

Designation:

Name and Address of Tenderer:

Stamp of Tenderer: